

## **Constitution of the AOS Tokyo Second edition**

First edition: 21<sup>st</sup> January 2002

Second edition: 2<sup>nd</sup> August 2016

### **Article 1 Name**

The name of this organisation shall be "Apostleship of the Sea Tokyo", hereinafter referred to as "AOS Tokyo".

### **Article 2 Location**

c/o The Japanese Confederation of Port and Transport Workers Unions (JCPT)

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### **Article 3 Purposes**

AOS Tokyo shall aim to provide pastoral, welfare, medical and mental care to workers who are related to maritime industries including seafarers from all over the world onboard cargo ship, passenger ship and fishing boat coming to the port of Tokyo, as well as to serve as intermediary between them and their families.

### **Article 4 Activities**

Based on the purposes of the Headquarters (Curia Romana, The Pontifical Council for the Pastoral Care of Migrants and Itinerant People), AOS Tokyo shall visit ships in ports and greet seafarers regardless of their nationality, race, religion, thought, creed and rank of job onboard, and provide support as follows:

- Provide local information
- Advice and counseling to prevent accidents regarding daily issues and occupational, health and mental problems on board
- Support for solving problems by liaising with each professional body of ship and/or port to those facing problems on human right, labour, accident and harsh environment
- Arrangement for Mass on board not only for Catholic but also provides opportunity as much as possible for those with various religions
- Information, publication in various languages, magazine, newspaper, atlas, Bible and Prayer Book
- International call, internet service, postal service and money transfer to families
- Visiting seafarers at hospitals due to illness or injury, and support to their families
- Other necessary supports

- Distributing knitted caps to seafarers during winter season
- Solidarity action with dockers and their organisations

## **Article 5           Members and Groups**

Members:

The members of AOS Tokyo shall be registered as volunteers and manage the operation and activities. The organisation shall recruit members in sequence. The members shall belong to one or more groups.

Groups:

AOS Tokyo shall form groups as below to carry out its activities:

- Ship Visiting and Driving volunteer– Visit ships in ports, meet seafarers on board and provide services above.
- Knitting caps – Knit woolen caps for seafarers in winter.
- Publicity – Design a website and transmit information about its activities broadly.
- Events – Hold events such as training workshop and bazaar with “Popeye no kai (AOS Friendship) ”<sup>1</sup>.

Those in the ship visiting and driving volunteer group shall be interviewed and have training workshop. When visiting ships, they shall receive permission of Traffic between shore and ship from the Customs and shall always carry the license.

Each group may hold group meetings when necessary. In that case the head of the group shall give notice to the person in charge of the operation in advance.

## **Article 6           Activity Fund**

AOS Tokyo is based in the port of Tokyo and belongs to the Catholic Archdiocese of Tokyo. It is currently a non-profit and private organisation funded by the Archdiocese, however is financially insecure due to various factors and shall make efforts to maintain and expand its activities with the aid of supporting group Popeye no kai (AOS Friendship).

## **Article 7           Management Committee, Election and Term of Service**

The members of the management committee of this organisation shall manage its operations. Management Committee shall be convened upon request by the person in charge of the operation to the President.

Management Committee:	One Chair
	One person in charge of the operation (who is obliged to send accounting report among others to the Archdiocese of Tokyo)
	One Auditor

<sup>1</sup> A group which supports the “AOS Tokyo”. See the constitution of the “ Popeye no kai (AOS Friendship) ”

Heads of each group  
Some Officers of the Popeye no kai (AOS Friendship)  
Father in charge of AOS in the Archdiocese of Tokyo

Election and Term: The Management Committee members are elected by mutual vote from among the members of AOS Tokyo. The term of service shall be one year, and officers are eligible for re-election.

**Article 8            Withdrawal of Membership, Insurance, Indemnity and Confidentiality**

Withdrawal: Members can withdraw from AOS Tokyo at will by informing it to that effect. Members who caused damage to the organisation by defamation or took outrageous action when visiting ship shall be expelled.

Insurance: Those in the ship visiting and driving volunteer group are required to take out volunteer insurance. The insurance premium shall be borne by AOS Tokyo.

Indemnity: Loss and damage due to contingencies caused by its members during their activities shall be borne by the member(s), and the organisation do not hold responsibility to it.

Confidentiality: Members shall maintain confidentiality of knowledge about any individual or organisation including information relating to ports and vessels that are gained through the activities with good sense.

**Article 9            Fiscal Year and General Meeting**

Fiscal Year: From 1<sup>st</sup> January to 31<sup>st</sup> December

General Meeting: General meeting shall be convened when resolution on important issues are required, and shall be attended by a majority of the members. A resolution of a General Meeting shall be adopted by more than two-thirds of the members.

**Supplementary Provision: Commencement of Constitution**

This Constitution (Second edition) shall come into force on 2<sup>nd</sup> August 2016.

1: A group which supports the “AOS Tokyo”. See the constitution of the “ Popeye no kai (AOS Friendship) ” 3